



# CHRIST SCHOOL BANGALORE -29

HANDBOOK 2022-2023



# CHRIST SCHOOL

Dharmaram College P.O., Bengaluru - 560 029  
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## ACADEMIC PLANNER AND HANDBOOK

2022 – 2023

Name.....

Class .....Division ..... Roll No.....

House: Blue  Green  Red  Yellow

Activity Selected for CCA .....

Name of the Class Teacher .....

Class Teacher's Phone Number .....

This handbook is to be brought to school every day.



## **St. Kuriakose Elias Chavara**

**Founder of CMI Congregation & Our Patron**

**(1805 – 1871)**

*The greatest spiritual luminary  
who pioneered the educational, social  
and cultural endeavours in Kerala.*

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# SCHOOL ADMINISTRATION

<b>Manager</b>	: Rev. Dr. Paul Achandy CMI
<b>Senior Principal</b>	: Rev. Fr. Sebastian Elanjickal CMI
<b>Principal</b>	: Rev. Fr. Martin Onasseril CMI
<b>Finance Administrator</b>	: Rev. Fr. Reji Koodapatt CMI

## CO-ORDINATORS

M.S.	: Ms. Roselin Castro R G
L.P.	: Ms. Akhila Kurian

## SUBJECT IN-CHARGE

English	: Ms. Lakshmi S Kurup, Ms. Hortesia Mable Mathew
Kannada	: Mr. Lokesh B P, Ms. Hemalatha Puttachari
Hindi	: Ms. Divya P, Ms. Nirmala Umesh
Mathematics	: Ms. Suma V, Ms. Stella Joseph
Science	: Ms. Nivedha Naveen, Rev. Sr. Cecili Ernesta
Social Science	: Ms. Elgy Anna Baby
Value Education	: Mr. Vinoth Michael
Computer Science	: Ms. Paramita Das
General Knowledge	: Ms. Swarganitha Singh
Physical Education	: Ms. Chandrika D
Art Education	: Mr. Joy E O
Quality Management	: Mr. Balaswamy Gali, Ms. Sophia Francis, Ms. Roselin Castro R G
Talent Search & Competitive Examinations	: Ms. Suma V, Ms. Jessy Juliet
Office Superintendent	: Ms. Viji Tolly

# PERSONAL INFORMATION

Name : .....

Std : ..... Div : ..... House : ..... Blood Group : .....

Admission No : .....

SATS No. : .....

Date of Birth : .....

E mail ID : .....

Aadhar No : .....

Religion : ..... Caste : ..... Category : .....

Mother Tongue : .....

Residential Address : .....

.....

..... Ph : .....

Father's Name : .....

Occupation : .....

Office Address : .....

..... Ph : .....

Mother's Name : .....

Occupation : .....

Office Address : .....

.....

..... Ph : .....

## ***Siblings studying in this school***

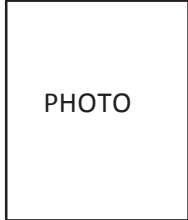
Name ..... Standard / Sec. ....

1. ....

2. ....

Specimen Signature :

Pupil : ..... Father : ..... Mother : .....



## PLEDGE

India is my country. All Indians are / my brothers and sisters.  
I love my country / and I am proud of its / rich and varied  
heritage. I shall always strive to be / worthy of it. I believe in  
communal harmony / and inter-religious friendship. I shall  
respect my parents, / teachers and all elders, / and treat  
everyone with courtesy. To my country and my people / I  
pledge my devotion. / In their well – being and prosperity  
alone / lies my happiness.

## NATIONAL ANTHEM

Jana gana mana adhinayaka jaya he  
Bharata bhagya vidhata  
Punjab Sind Gujarata Maratha  
Dravida Utkala Banga  
Vindhya Himachala Yamuna Ganga  
Uchchala Jaladhi taranga  
Tava subha name jage  
Tava subha asisa mange  
Gahe tava jaya gatha  
Jana gana mangala dayaka jaya he  
Bharata bhagya vidhata.  
Jaya he, jaya he, jaya he,  
Jaya jaya jaya, jaya he!

## **VANDE MATARAM**

Vande Mataram, Vande Mataram  
Sujalam Suphalam Malayaja seethalam  
Sasyashyamalam Mataram (Vande Mataram)  
Shubhra Jyothshana Pulahita Yaminim  
Phulla kusumitha drumathala Shobinim  
Suhasinim Sumthar Bhashinim  
Sughadam Varadam Mataram (Vande Mataram)

## **ASATO MA SAD GAMAYA**

Asato ma sad gamaya  
Tamaso ma jyotir gamaya  
Mrithyor ma amritam gamaya  
Om Shaantih Shaantih Shaantihi  
*(Lead us from unreality to reality, from darkness to light,  
from mortality to immortality. Om! Peace Peace Peace!)*

## **SCHOOL ANTHEM**

Hail O light of wisdom and love  
Shine this house of learning (2)  
    To dispel the darkness of ignorance  
    To acquire the brightness of wisdom  
    To shun the ways of hatred  
    To tread the path of truth  
O light whom our sages sought  
Whose glories did great lips sing  
Whose rays enlightened seeking minds  
Fill us with your radiant light. (2)



# PRAYERS



## PRAYER

O God/ our Loving Father/ make us all through today/ diligent in studies/ fair in our games/ loving in our relations/ clean in pleasures/ obedient to our parents/ respectful to teachers/ true to our friends/ and in everything loyal to you. Bless our parents/ bless our school/ bless our country / and the whole mankind. Amen.

## OUR FATHER

Our father in Heaven. Holy be your name. Your kingdom come. Your will be done on earth as in heaven. Give us today our daily bread. Forgive us our trespasses as we forgive those who trespass against us. Do not let us fall into temptation but deliver us from evil. Amen

## PRAYER BEFORE CLASS

O God / Grant me the grace to study prudently / to understand rightly/ and to fulfill that which is pleasing to you / to the praise and glory of your name. Amen.

## **PRAYER AFTER CLASS**

Almighty God Our Father / we fold our hands/ as we remember your love/ we close our eyes/ as we quietly think of you / we bow our heads/ as we come to speak to you. Heavenly Father / we thank you for your goodness and blessings. Amen.

## **PRAYER SONG AFTER CLASSES**

(PRAYER OF ST. FRANCIS OF ASSISI)

Lord make me a channel of your peace.

Where there is a hatred, let me bring your love

Where there is injury, your pardon, Lord

And where there is doubt, true faith in you

O master grant that I may never seek

So much to be consoled, as to console,

To be understood, as to understand,

To be loved as to love with all my soul.

Make me a channel of your peace

Where there is despair in life, let me bring hope

Where there is darkness, only light

And where there is sadness, ever joy

**(Chorus)**

Make me a channel of your peace

It is in pardoning that we are pardoned

in giving to all men that we receive

And in dying that we're born to eternal life.

(Make me a channel.....)

## **STUDENTS' PRAYER**

1. Oh God, teach me how to learn wisely and well. Help me to master the subjects I need to study and never give in to despair or boredom. Help me to remember how fortunate I am to be able to study to grow in knowledge. Give me wisdom that I may treasure knowledge and never forget how little I know. Teach me to give each task its rightful place and use my talents to the best of my ability. Make me strong against temptations; resolute before distractions; humble before the truth and gracious to the less gifted. Bless my teachers abundantly and guard their ways for it is through them I seek your light.
2. Oh God, source of all wisdom, I thank you that I am a student. Enlighten my mind and strengthen my will during these years of my study. Assist me in performing my duties. May I never neglect my studies. Help me persevere in my endeavour till I reach my goal. Help me live in your presence and behave honorably choosing to do what is right and pleasing in your sight. May I always respect my parents, teachers, elders and be loving and kind to the weak and needy. Bless me and all who take special interest in my growth. Thank you for your love and care. Amen

## **STUDENTS' PRAYER TO ST. KURIAKOSE ELIAS CHAVARA FOR SUCCESS**

Most loving God, you are the source and fullness of all wisdom. I thank you for giving me a bright and powerful mind. Fill my mind with your light. Increase my memory power.

Give me greater concentration in my studies. Lord, help me to organize my ideas orderly when I sit for my exams. Give me calmness of mind to overcome any fear or despair whenever I meet with any difficult question.

Be with me, Lord, always, encouraging me to face any negative situation with courage and confidence. Let your divine presence in me inspire and strengthen me to bring out the best from my studies and exams. Lord, enlighten my mind /to develop all my talents/ for your glory/ and for the service/ of my fellow beings. Let my life become/ a shining light for others.

Lord, bless my dear parents, brothers and sisters, teachers and friends. O loving God, help my classmates and friends/ so that they too/ may be successful/ in their studies/ and come out/ with flying colours/ in their exams.

Saint Chavara, friend of students, pray for me.

## **TEACHERS' PRAYER**

Give me Divine Master, a sincere love for my students and deep respect for each ones unique gifts. Help me to be a faithful and dedicated teacher, with my eyes on the good of those I serve. May I impart knowledge humbly, listen attentively, and seek the lasting good of those I teach. May I be quick to understand, slow to condemn, eager to affirm and to forgive. Give me the strength to admit my limitations, the courage to start each day with hope and the patience and humour I need in my teaching. I accept each student from your hands. I know that I have the opportunity to bring light and hope, a sense of mission and purpose to many young lives. I seek your blessings as I start another day. I ask you to bless me and my students; my superiors and colleagues and our dreams and hopes. Amen

## HYMNS

### 1. OPEN THE EYES OF MY HEART LORD

Open the eyes of my heart Lord,  
Open the eyes of my heart  
I want to see you (2)

To see you high and lifted up  
Shining in the light of your glory  
Pour out your power and love  
As we sing Holy, Holy, Holy

Holy, Holy, Holy (2)  
I want to see you (2)



### 2. THIS LITTLE GUIDING LIGHT OF MINE

This little guiding light of mine  
I'm going to let it shine (2)

This little guiding light of mine  
I'm going to let it shine (3)  
Let it shine all the time  
Let it shine.

Hide it under the bushel oh no  
I'm going to let it shine (3)  
Let it shine all the time  
Let it shine.

Make my little light burn for thee  
I'm going to let it shine (3)  
Let it shine all the time  
Let it shine.

Take this little light round the world  
I'm going to let it shine (3)  
Let it shine all the time  
Let it shine.

### **3. YOU ARE FILLED WITH COMPASSION**

You are filled with compassion  
And mercy and grace  
With your banner of love over me  
I am longing to see you  
One day face to face  
And to be with you endlessly  
Lord, how lovely you are to me

Lovely Lord, You are all to me  
Lovely Lord, full of purity  
**Chorus:** Worthy of honour and majesty  
Lord, how lovely you are to me  
Lord, how lovely you are to me

### **4. ALL HEAVENS DECLARE**

All heavens declare  
The glory of risen Lord  
Who can compare  
The beauty of the risen Lord

**Chorus :** For ever He will be  
The lamp upon the throne  
I gladly bow my knee  
And worship Him alone  
For ever you will be

**Chorus :** The lamp upon the throne  
I gladly bow my knee  
And worship you alone

## **5. OH GIVE THANKS TO THE LORD**

Oh give thanks to the Lord, for He is good (3)  
Yes eternal is His love.  
I will sing to my God never ceasing,  
All my life I will tell of His wonders.  
He's the maker of all earth and heaven,  
Of the ocean, the seas and all they hold.  
Oh give thanks (3)  
He gives sight to the blind in His mercy,  
And He raises the lowly, the humble.  
It is He who gives shelter to strangers,  
Every orphan and widow He defends.

## **6. ALWAYS I WILL SING**

Always I will sing of the glory of the Lord,  
Always I will sing of the glory of the Lord, always.  
Praise Him, praise Him great are His mighty deeds,  
Love Him, love Him, He is ever merciful.  
  
Praise Him, praise Him, great are His mighty deeds,  
Sing of the glory of the Lord, always.  
Thank Him, thank Him, wonders He has done,  
Love Him, love Him, for He loved us to the end.  
  
Thank Him, thank Him, wonders He has done,  
Sing of the glory of the Lord, always.

## **7. PRAYER FOR PEACE**

Lord, we pray, for golden peace  
Peace all over the land  
May all men dwell in liberty  
Walking hand in hand.

Banish fear and ignorance  
Hunger, thirst and pain.  
Banish hate and poverty  
Let no man live in vain  
Let no man live in vain.

Keep all men forever one  
One in love and grace  
Wipe away all war and strife  
Give freedom to each race.

Let your justice reign supreme  
And righteousness be done  
Let goodness rule the hearts of men  
And evil be overcome.

## **8. BIND US TOGETHER**

Bind us together, Lord,  
Bind us together with cords  
That cannot be broken,  
Bind us together Lord  
Bind us together  
Bind us together with love.



There is only one God,  
There is only one King,  
There is only one Body,  
That is why we sing.

## **9. GREAT INDEED ARE YOUR WORKS**

Great indeed are your works, O Lord,  
Now and evermore.

Great indeed are your works, O Lord,  
Now and evermore.

The universe, night and day,  
Tells of all your wonders.

You are our life and our light,  
We shall praise you always.

You are the path which we tread

You will lead us onward.

From every corner of earth,  
All the nations gather.

## **10. LISTEN**

Listen, let your heart keep seeking,

Listen to his constant speaking,

Listen to the spirit calling you,

Listen to his inspiration,

Listen to his invitation,

Listen to the Spirit calling you.

He's in the sound of the thunder,  
in the whisper of the breeze.

He's in the might of the whirlwind,  
in the roaring of the seas.

He's in the laughter of children,  
in the patter of the rain,  
Hear Him in cries of the suffering,  
in the mourning and their pain.

## 11. PRAISE GOD

Praise God, praise God,  
power of His name.

Praise God, praise God,

All creation sings its song of praise.

I will praise you, God and King,  
Each and every day.

My mouth shall never cease to sing,  
And I will bless your name for ever.

Lord, you're highly to be praised;

Your greatness overwhelms.

Age of age will praise your works.

And I will bless your name for ever.

## 12. ELLA KALADOLU (KANNADA)

Ella kaladolu ella veleyolu

Deva ninnanne stutipe

Tandeyu neene tayiyu neene

Bandhuvu neene

Nanna bhagyavu neene (Ella...)

Adiyu neene antyavu neene

Jyotiyu neene bhagyavu neene

Nanna bhagyavu neene.(Ella...)

### 13. SHARANAM

Sharanam (4)

Preethi Swarupane sharanam

Divya jyotiye sharanam

Karuna murthiye sharanam

Jeeva dathane sharanam

Divya tejane sharanam

Shanthi datane sharanam.

(Sharanam...)15.

### 14. DEVARE NIMMANU

Devare nimmanu stuthisi bhajisuve

Nimma shreshta mahime yennu hogali haduve

Premadinda thandeye

Sakala shrushti thumbide

Aa premadinda thandeye

Raksha yenage ithiye. (Devare...)

Nimma nudiya kelutha

Hrudaya venna belagide

As belaku yennul yendigu

Uria lendu beduve. (Devare...)

### 15. JAYA JAYA YESU (KANNADA BHAJAN)

Jaya jaya Yesu, jaya Prabhu Yesu

Ninnaya naamavu sumadhura Yesu(2)

Ninnaya naamavu hogalutha naavu

Ninnaya shanthiya padevevu naavu (Jaya...)

Ninnaya preethiya sarutha naavu

lykyathe inda baaluvevu. (Jaya ... )

## 16. ESHWARA VANDE (HINDI BHAJAN)

Eshwara vande, Eshwara vande

Eshwara vande Eshwara (2)

Chinmayananda Eshwara vande

Eshwara vande Eshwara (2)

Sachidananda Eshwara vande

Eshwara vande Eshwara (2)

## 17. HIDE ME NOW

Hide me now, under your wings

Cover me within your mighty hands

When the oceans rise and thunders roar

I will soar with you above the storms

**Chorus :** Father you are king over the floods  
I will be still and know you are God(2)

Find rest my soul, in you Christ alone

Know his power, in quietness and trust

**(Chorus)**

## 18. BEFORE I BEGIN

I've come to Thee

To take Thy touch

Before I begin my day

Let Thy eye rest upon my eyes for a while (I've.....)

Let me take to my work Thee assurance

Of Thy comradeship my friend (I've.....)

Fill my mind with Thy music  
To last through the desert of noise (I've.....)  
You alone are my strength, my shield

**Chorus:** To you alone may my spirit yield  
You alone are my heart's desire  
And I long to worship you.

You're my friend and you are my brother  
Even though you are a king  
I want you more than any other so much  
More than anything.

## 19. SHEPHERD OF MY SOUL

Shepherd of my soul  
I give you full control  
Wherever you may lead I will follow  
I have made a choice

To listen to your voice  
Wherever you may be  
I will go

Be it in the quiet pasture  
Or in the gentle stream  
The Shepherd of my soul  
Will be my side  
Should I face a mighty mountain  
Or a valley dark and deep  
The shepherd of my soul  
Will be my guide

Shepherd of my soul.....  
.....go

## 20. THIS WORLD YOU HAVE MADE

This world you have made is a beautiful place,  
It tells the pow'r of your love.  
We rejoice in the beauty of your world,  
From the seas to the heavens above.

The morning whispers of purity,  
The evening of your peace.  
The thunder booms your exuberance,  
In the awesome pow'r you release.

The tenderness of a newborn child,  
The gentleness of the rain,  
Simplicity in a single cell  
And complexity in a brain.

Your stillness rests in a silent pool,  
Infinity drifts in space;  
Your grandeur straddles the mountain tops,  
And we see your face in each face.

## 21. AS WE GATHER

As we gather in this place today  
Holy Spirit come and have your way  
Have your way

As we lay aside our own desires  
Sweep across our hearts with Holy fire  
Have your way.  
This is your house, your home  
We welcome you, Lord we welcome you  
This is your house, your home  
We welcome you today  
Lord we welcome you today  
Yes, we welcome you today.

## **22. MY LIFE WITH GOD**

Lord, I offer my life to you  
Everything I've been through  
Use it for your glory  
Lord I offer my days to you  
Lifting my praise to you  
As a pleasing sacrifice  
Lord I offer you my life  
Things in the past, things yet unseen  
Wishes and dreams that are yet to come true  
All of my heart, all of my praise  
My heart and my hands are lifted to you

(Lord, I ...)

### 23. CHANGE MY HEART

Change my heart O Lord  
Make it ever new  
Change my heart O Lord  
May I be like you

You are the porter  
I am the clay  
Mould me and make me  
This is what I pray.

### 24. THERE SHALL BE SHOWERS OF BLESSINGS

There shall be showers of blessings  
This is the promise of Love;  
There shall be seasons refreshing,  
Sent from the Saviour above.

**Chorus:** Showers of blessings,  
Showers of blessings we need:  
Mercy-drops round us are falling,  
But for the showers we plead.

There shall be showers of blessings,  
Precious reviving again;  
Over the hills and the valleys,  
Sound of abundance of rain. (**Chorus**)

There shall be showers of blessings;  
Send them upon us, O Lord;



Grant to us now a refreshing,  
Come, and now honour Thy Word. **(Chorus)**

There shall be showers of blessings:  
Oh, that today they might fall,  
Now as to God we're confessing,  
Now as on Lord we call! **(Chorus)**

There shall be showers of blessings,  
If we but trust and obey;  
There shall be seasons refreshing,  
If we let God have His way. **(Chorus)**

## **25. ALL THINGS BRIGHT AND BEAUTIFUL**

All things bright and beautiful,  
All creatures great and small,  
All things wise and wonderful,  
The good God made them all.

Each little flower that opens,  
Each little bird that sings,  
He made their glowing colours,  
He made their tiny wings.

The purple headed mountains,  
The river running by ,  
The sunset and the mourning,  
That brightens up the sky.

## **CMI EDUCATIONAL POLICY STATEMENT**

We, the Carmelites of Mary Immaculate, after the example of our founder St. Kuriakose Elias Chavara, consider education the integral to the formation of the human person for the fulfillment of his/her individual and social responsibilities.

Our educational endeavors aim at forming leaders who are intellectually competent, spiritually mature, morally upright, psychologically integrated, physically healthy and socially acceptable; who will champion the cause of justice, love, truth and peace and who are ever open to further growth.

The secret of the success of our educational institutions is a community of teachers who are committed to their vocation, professionally competent, morally upright, just and humane in dealings, and who grow in the true vision of education.

We aspire towards creating a just and humane society where dignity of the human person is respected, where unjust social structures are challenged, where our cultural heritage of ahimsa, religious harmony and national integration is upheld, and where the poor and the marginalized are specially taken care of.

We have to reach out to the families, primarily of the students, to assist them in their needs, to share in their joys and sorrows, and to help them experience love and freedom so that the students realize that our educational institutions are an extension of their homes.

Our institutions are open to all students irrespective of caste and creed; they are accepted and cherished as they are and are helped to grow in their cultural, social and religious traditions. As they are privileged to be in our institutions, they will also have the right to get acquainted with the person of Jesus Christ and His Gospel. Being institutions established by and for a minority community based on religion, they will give preference to Christians in admissions and appointments and have a special concern for the faith formation of the Christian youth.

Our institutions have to be open to society at large by making their resources available for the ongoing education and non-formal teaching. For the realizations of this CMI goal of education, we expect students, parents and teachers to share this vision and to cooperate with us wholeheartedly.

## **CMI Characteristics of Education**

1. Holistic Formation
2. Value Education
3. Quality Education
4. Cooperation of the Families
5. Social Commitment

## **GENERAL INFORMATION**

### **INTRODUCTION**

Christ School, Bengaluru is a Christian minority institution with all the rights and privileges granted by the constitution of India. The school is an unaided institution recognized by the department of education, Karnataka. It is managed by the fathers of

Carmelites of Mary Immaculate (CMI) who run hundreds of educational institutions of national and international repute including Christ University. The School is governed by a registered body 'Christ Educational Trust' Bengaluru. Christ School is ideally located a few blocks away from the Bannerghatta Road which runs through the southern part of Bengaluru and is least disturbed by the bustles of the city. Its atmosphere, facilities, and well qualified and caring teachers make it one of the best schools of the city. It is indeed a dream school for the city parents to send their children for quality education .

## **HISTORY OF THE SCHOOL**

Christ school was founded in June 1984. The beginning was humble with about hundred students and six teachers. The then Rector of Dharmaram College, Rev. Fr. Justin Koyipuram blessed the school building on 3rd June 1984 in the presence of parents and well wishers.

The idea of a school with reference to the request by the general public especially the Christian minority of the locality was approved by the governing body meeting of Christ Educational Society held on 7th September 1983 at Dharmaram College. The matter was entrusted to Fr. Benedict CMI and Fr. John Marius CMI. Their hard work paved the way for the development of the school into an outstanding institution. The first SSLC batch of 41 students came out in flying colours in March 1990 under the able guidance of the founding Principal Fr. John Marius CMI. The ICSE section was started in 2007 by the then Principal Fr. Joseph Rathapallil CMI. The school began to function as two separate

schools from May 2013 shifting the state syllabus section to Dharmaram campus under the leadership of Fr. Augustine Paimpallil CMI as its Principal. The ICSE section continued under the Principalship of Fr. Shaju Varghese CMI. A new section which is proposed to be affiliated to CBSE board was begun in June 2017. A new campus of Christ School at Kumbalgodu was inaugurated on 25th February 2018 under the Principalship of Fr. Augustine Paimpallil CMI. Dr. Fr. Martin Mallath CMI took charge as Principal of Christ School from May 2018 to May 2020. Fr. Nilson Davis Pallisery CMI was appointed the interim Principal in May 2020. Fr. Sebastian Elanjickal CMI assumed the office of the Principal in September 2020 with Fr. Martin Onasseril CMI as Vice Principal. Fr. Reji Koodapatt CMI serves as the Finance Administrator since 2019.

At Christ, the students are encouraged to be creative, reflective and motivated learners. Individual talents of the children are spotted, nourished and encouraged. Apart from a rigorous academic programme, variety of co-curricular activities for students to empower them with a holistic education are imparted to make them successful in life.

## **AIMS AND OBJECTIVES**

The school offers her students an opportunity for the advancement of an integral personality. This school is primarily meant to provide Catholic children with sound education based on religious and moral values, but is open to all, irrespective of religion, caste or community, paying respect to their religious feelings and freedom of conscience. Sound characterformation along with learning is

our proclaimed aim. Spiritual, moral, social, intellectual and practical life values are stressed upon. Co-curricular activities, arts, sports, health and physical fitness and socially contributory productive work, form part of the school curriculum.

## **OUR MOTTO - “You are the light of the world”**

“You are the light of the world” is the motto of Christ school. It is taken from the Holy Bible Mathew 5:14. Imbibing this spirit, Christ School stresses on the integral growth and total formation of the human person by leading the life in a righteous path.

We impel the students to realise that they are the light of the world and they must live uprightly to reveal the love of God. Let the light sparkle before others by doing good deeds essential to the well-being of the world.

## **VISION**

Awakening every child to be the light of the world, by inculcating Character Excellence, Rational Proficiency and Mental Supremacy.

## **MISSION**

Christ School is a fostering ground for the holistic development of every child to spread their radiance for the growth and excellence in the society.

## LOGO



The school Logo reflects the quintessence and values that the school upholds.

The **Dove** soaring high typifies the students to elevate themselves to lofty heights and not to look down even when there is turbulence, which will automatically force them to excel.

The symbolic representation of Christ School Bengaluru, in the form of **Lamp** signifies the enlightenment of mind and intellect.

The **Triangle** represents perfection and the source of unlimited potential.

The **Circle** symbolizes wholeness and oneness. The circles enclosing the triangle epitomizes a means of warding off negativity and generating positivism and protection.

The **Rays** emitting out of the triangle are the core values that one has to attain with all earnestness, sincerity and endeavour to radiate this light to every corner of the world.

# **RULES AND REGULATIONS**

## **SCHOOL YEAR**

The school year is from June to April. The working hours are from 8.15 a.m. to 3.00 p.m. There will be eight periods a day each with duration of 40 minutes. Saturdays will be working days with working hours from 8.15 a.m. to 11.30 a.m. unless otherwise informed.

## **CURRICULUM**

The school follows the curriculum and syllabi of the Central Board of Secondary Education. The board examination is held on completion of the course in class X. English is the first language of the school. Kannada and Hindi are the additional languages.

## **ADMISSION AND WITHDRAWAL**

1. Every candidate for admission must be introduced by the parent/guardian who will be responsible for his/her conduct, progress in studies, discipline and payment of fees.
2. The Principal reserves the right of refusing admission to a pupil without ascribing any reason for it. He also reserves the right of refusing continued studies of any pupil whose conduct is found unsatisfactory or who is not benefitting by his study in the school.
3. Admission to Christ School, CBSE is restricted by certain government regulations and by conditions of age, mental attitude, ability, and conduct of the candidate. Applicants for admission will be interviewed, tested and admitted to the standard they are found fit, according to the vacancies available.



4. Transfer certificates will be issued only when the parent/guardian applies for it in the prescribed form after all the dues have been cleared in the office.
5. Regular payment of School Fee at the prescribed time has to be taken as the responsibility of the parent/guardian.
6. Duplicates of transfer certificates will not be issued unless the request is supported by an affidavit, stating reason for the request, with the prescribed fee.

## **DISMISSAL**

1. Irregular attendance, habitual idleness, disobedience or defiance of authority, lack of sufficient efforts to improve in studies, conduct against the moral tone of the school and parental non co operation with the staff or school authorities are sufficient reasons for dismissal of a student. Similarly malpractices during exams will be sufficient reason for dismissal without any hearing.
2. Pupils are responsible to conduct themselves well in and outside the school. Hence misbehavior in public places, streets and conveyances are sufficient reasons for dismissal from school.

## **ATTENDANCE**

1. Regular attendance in class is an important factor of good education. Hence for every absence, a written request signed by the parent must be made in the Leave Record page of the Handbook. This should be produced on attending class the day after being absent and be countersigned by the Principal/ Vice Principal and the Class teacher.

2. Leave of absence will be granted only on valid and serious reasons. Failure to submit the applications as directed above renders the pupils liable to sanction.
3. Half day leave will not be granted to students. Once they come to the school, they have to attend the whole day, unless requested by parents in case of an emergency.
4. In case of serious illness that requires absence for more than three days, the Principal must be informed in writing and the doctor's certificate must be presented to him by the parent. The principal can grant only 15 days leave. Absence of more than 30 days at any rate will be reason enough for detention.
5. Those who absent themselves without leave application for more than 10 working days will be removed from the rolls. Once removed, their unlikely readmission is granted only by the principal at his discretion, and the entire process of readmission has to be followed.
6. Late comers to the morning assembly shall not enter the class; but report themselves to the principal / teacher designate. Habitual late coming will not be tolerated, but will be seriously viewed.
7. Sick students and those suffering from contagious disease will not be permitted to attend classes. Pupils affected with infectious diseases must complete the quarantine period before rejoining school. In such cases a medical fitness certificate must be produced.

8. Those who fall sick during school hours will be taken care of by the school nurse at the infirmary and parents will be informed of the sickness, so that they can take the children home for further treatment.
9. Students, who are once in the school campus in the morning, will not be allowed to go out of the campus during the school hours, unless a written request is made by the parents and they accompany the child producing the parents' escort card.
10. Students have to bring from home the lunch for the day. Parents are requested to send fresh and healthy food and avoid sending junk food.
11. Parents' should bring along the parents' escort card when they visit the school in order to get entry into the school campus.

## **PROFILE OF A STUDENT IN A CMI INSTITUTION**

Every student, enrolled in Christ CBSE School, should feel that he/ she is a privileged person and is a special gift of God. As the word suggests, each of our students, is expected to be:

- ❖ Studious      ❖ Truthful      ❖ Upright      ❖ Diligent
- ❖ Enterprising      ❖ Noble and Trustworthy

1. Intellectually competent
2. Spiritually mature
3. Morally upright
4. Psychologically integrated
5. Physically healthy

6. Socially acceptable
7. Champion of justice, love, truth and peace; and
8. Ever open to further growth

## SCHOOL UNIFORM

Students shall come to school only in the prescribed uniform Monday through Saturday.

Uniform must be neat and tidy. It is the duty of the parents to see that their ward goes to school in the prescribed uniform. If they do not come in the school uniform they are liable to be sent back home.

### LOWER PRIMARY

<b>LP</b>	<b>BOYS</b>
	<p><b>Monday to Friday</b></p> <ul style="list-style-type: none"> <li>❖ Striped Blue waistcoat.</li> <li>❖ Blue shirt with white stripes.</li> <li>❖ Striped Blue shorts.</li> <li>❖ Black shoes with navy blue socks.</li> <li>❖ Prescribed belt.</li> </ul> <p><b>Saturday</b></p> <ul style="list-style-type: none"> <li>❖ House Dress with white shoes and white socks</li> </ul>
<b>LP</b>	<b>GIRLS</b>
	<p><b>Monday to Friday</b></p> <ul style="list-style-type: none"> <li>❖ Striped Blue pinafore</li> <li>❖ Blue shirt with white stripes</li> <li>❖ Black shoes with navy blue socks</li> <li>❖ Prescribed belt.</li> </ul> <p><b>Saturday</b></p> <ul style="list-style-type: none"> <li>❖ House Dress with white shoes and white socks</li> </ul>

## UPPER PRIMARY

<b>UP</b>	<b>BOYS</b>
	<p><b>Monday, Wednesday and Friday</b></p> <ul style="list-style-type: none"> <li>❖ Striped Blue Pants</li> <li>❖ Blue Shirt with White Stripes</li> <li>❖ Blue neck tie.</li> <li>❖ Black shoes with navy blue socks</li> <li>❖ Prescribed belt.</li> </ul> <p><b>Tuesday and Thursday</b></p> <ul style="list-style-type: none"> <li>❖ Uniform with Blazer</li> </ul> <p><b>Saturday</b></p> <ul style="list-style-type: none"> <li>❖ House Dress with white shoes and white socks</li> </ul>
	<b>GIRLS</b>
<b>UP</b>	<p><b>Monday, Wednesday and Friday</b></p> <ul style="list-style-type: none"> <li>❖ Striped blue pinafore.</li> <li>❖ Blue shirt with white stripes</li> <li>❖ Blue neck tie</li> <li>❖ Black shoes with navy blue socks</li> <li>❖ Prescribed belt.</li> <li>❖ Striped Blue Pants ( Grade VII onwards)</li> </ul> <p><b>Tuesday and Thursday</b></p> <ul style="list-style-type: none"> <li>❖ Uniform with Blazer</li> </ul> <p><b>Saturday</b></p> <ul style="list-style-type: none"> <li>❖ House Dress with white shoes and white socks</li> </ul>

\* During Winter season students shall wear Maroon hoodie.

## METHOD OF ASSESSMENT

### SCHOLASTIC ASSESMENT

#### INTERNAL ASSESSMENT

Grade	Periodic Tests		% of Marks	Multiple Assessment	Portfolio	Subject Enrichment Programmes	Total
	Term - I	Term - II					
I - II	2	2	5	5	5	5	20
III-V	2	2	5	5	5	5	20
VI-VIII	2	2	5	5	5	5	20

#### EXTERNAL ASSESSMENT

Grade	Half Yearly Exam		Yearly Exam		Total Marks	Internal	Grand Total
	Portions	Marks	Portions	Marks			
I - II	Term - I	50	Term - II	50	80	20	100
III - V	Term - I	50	Term - II	50	80	20	100
VI - VIII	Term - I	80	Term - II + Given % of Term - I	80	80	20	100

## GRADE FOR SCHOLASTIC AREA

Scholastic Assessment will be graded on 8-point scale for I – VIII

Scale	Marks Range	Grade
1	91-100	A1
2	81-90	A2
3	71 - 80	B1
4	61 – 70	B2
5	51 – 60	C1
6	41 – 50	C2
7	33 – 40	D
8	32 – & Below	E (Needs improvement)

## CO-SCHOLASTIC ASSESSMENT

Co-Scholastic Assessment is to be done on a 5-point grading scale (A to E) by the respective teachers. The areas are:

1. Art Education
2. Work Education
3. Health and Physical Education

Discipline also will be assessed on a 5- point grading scale (A to E) by the class teachers based on factors like:

- ❖ Attendance
- ❖ Sincerity
- ❖ Behaviour
- ❖ Values
- ❖ Tidiness
- ❖ Respect for Rules and Regulations
- ❖ Attitude towards society, nation and others.

**CLASSES I TO VIII**

	<b>Term -1( 100 Marks) (1<sup>st</sup> half of the session) 20 marks Periodic Assessment + 80 Marks for Half Yearly Exam</b>	<b>Term -2 ( 100 Marks) (2<sup>nd</sup> half of the session) 20 Marks Periodic assessment + 80 Marks for Yearly Exam</b>
<b>Subjects</b>	<b>PA 20 Marks</b>	<b>PA 20 Marks</b>
Language -1	<ul style="list-style-type: none"> <li>Periodic Test 5 marks with syllabus covered till announcement date by school.</li> </ul>	<ul style="list-style-type: none"> <li>Periodic Test 5 Marks with syllabus covered till announcement date by school</li> </ul>
Language -2	<ul style="list-style-type: none"> <li>Written exam for 80 marks with syllabus covered till announcement of Half yearly exam dates by school.</li> </ul>	<ul style="list-style-type: none"> <li>Periodic Test 5 Marks with syllabus covered till announcement date by school</li> </ul>
Language -3	<ul style="list-style-type: none"> <li>Multiple assessment 5 marks</li> </ul>	<ul style="list-style-type: none"> <li>Multiple assessment 5 marks</li> </ul>
Mathematics	<ul style="list-style-type: none"> <li>Note book submission 5 marks at term end.</li> </ul>	<ul style="list-style-type: none"> <li>Note book submission 5 marks at term end</li> </ul>
Science	<ul style="list-style-type: none"> <li>Subject enrichment 5 marks at term end.</li> </ul>	<ul style="list-style-type: none"> <li>Subject enrichment 5 marks at term end.</li> </ul>
Social Science		<ul style="list-style-type: none"> <li>Class VI. 10% of 1<sup>st</sup> term covering significant topics + entire syllabus of 2<sup>nd</sup> term</li> <li>Class VII. 20% of 1<sup>st</sup> term covering significant topics + entire syllabus of 2<sup>nd</sup> term</li> <li>Class VIII. 30% of 1<sup>st</sup> term covering significant topics + entire syllabus of 2<sup>nd</sup> term</li> </ul>
Other Subjects		<ul style="list-style-type: none"> <li>Class VI. 10% of 1<sup>st</sup> term covering significant topics + entire syllabus of 2<sup>nd</sup> term</li> <li>Class VII. 20% of 1<sup>st</sup> term covering significant topics + entire syllabus of 2<sup>nd</sup> term</li> <li>Class VIII. 30% of 1<sup>st</sup> term covering significant topics + entire syllabus of 2<sup>nd</sup> term</li> </ul>



## **ACHIEVEMENT CARD AND ACADEMIC MATTERS**

Achievement card will be issued after each test and examination.

Parents are requested to come and sign the achievement card after the assessments on the PTI day. Absentees will be getting it only on the next PTI day.

The commencement dates of four Periodic Assessments, half yearly exam and yearly exam are given in the Handbook. The time table for each will be given sufficiently in advance. Parents are requested to kindly note down these dates from the school website. Absence during the examination/assessment period due to indisposition or unavoidable circumstances. Would be unfortunate, however no re-test/special test can be administered, nor any adjustment of marks be done. Parents can login to the school website using parent login id to access the students's attendance details, marks card, home work, project work, teachers' remarks etc.

## **DISCIPLINE**

1. Discipline is an integral part of the learning process. For this a student has to learn self control of his emotions and impulses.

He must learn to live in harmony with others by respecting the customs and traditions of others and society, by keeping the laws of the country and by obeying the commandments of God.

2. Order must be the hall mark of our school. For this an atmosphere of silence must be maintained by everyone during working hours in class rooms, staff rooms and office. Thus everyone should contribute to maintain an excellence of standards in everything.
3. Cleanliness is a pre requisite of orderliness. Therefore, all the class rooms, corridors and the campus as a whole, must reflect this in the school, which aims at bringing an atmosphere of godliness.
4. Students arriving on school campus before the first bell (8.20a.m.) have to go straight to their own class rooms and be busy with the day's lessons, exercises or home work, in silence. They must not be seen outside their class rooms or in the play grounds.
5. At the first bell, both students and teachers shall assemble in the quadrangle of the school in the class order. On dispersal the students move to their own class rooms in perfect order, with their respective class teacher.
6. Pupils shall attend the class punctually with their lessons well prepared and homework satisfactorily done.
7. Every pupil shall respectfully greet the teachers on his/her first meeting in the school premises.
8. When the teacher enters the class room, all the students stand up, greet him/her and remain standing until they are asked to sit or the teacher takes his/her seat. They shall thank the teacher when the class is over.

9. Students shall not leave their class rooms during or in between two periods, but remain silent and prepare for the next period. When they are taken out to library, laboratory or the playgrounds, they have to move in two lines keeping to the left side of corridors.
10. No pupil shall leave his/her class room during working hours without the permission of teachers.
11. Students shall not enter any classroom other than his/her own at any time. They are expected to take care of their own belongings. They may not bring to school valuable and curious articles, books or magazines, etc., not prescribed in syllabus. They may not wear expensive jewellery.
12. The class rooms, corridors and the school premises shall be kept neat and clean. No littering is expected. Waste paper or other waste materials must always be thrown into the waste boxes provided. They may always take care that the display boards, walls, furniture, blackboards, shelves etc., are kept neat and in order. It is the personal duty of the students to keep their class rooms absolutely clean.
13. The students and staff are expected to speak only in English once they enter the school campus except in language classes. Each one should endeavor to keep high the refined tone of the school by excelling in good manners and deportment.
14. No pupil is allowed to leave the school premises during school hours including the recess without the permission of the Principal.

15. Pupils should be in full uniform on all working days. Pupils coming to school without full uniform will not be allowed to sit in the class.
16. The handbook issued to every student at the beginning of the year is to be kept neat and tidy all through the year. It should be brought to school everyday. Students are not allowed to write anything in it except in the calendar part of it. It must be safely kept throughout the year and will not be easily replaced. Once lost, a new one has to be collected from the office, but only with the special permission of the principal on the recommendation of the class teacher. It is an important document of the student's career, conduct and studies in the school for the year, and hence is not to be replaced easily.
17. No monetary collection of any kind for any purpose whatsoever may be made from the students or staff without the permission of the Principal. Similarly no meeting, party or picnic or any kind of organized school activity shall be arranged without the previous approval of the principal. Parents are earnestly requested not to make any personal gifts to staff members.
18. Students should see that no damage is done to school property. They should not write on or disfigure the walls, furniture and library books. Any damage caused through inadvertence or otherwise should be brought to the notice of the Principal. Those who cause damage will be liable to

repair the same at their own expense or required to be made good in identical replacement. No damage should be done to the digital / LED boards fitted in the class rooms.

19. Any pupil who is found to have secured admission by means of a false certificate or by false representation of any kind shall be summarily dismissed with forfeit of whatever fee he may have paid.
20. Inattentiveness, indifference to study, discourtesy towards any member of the staff or any act which affects the discipline and tone of the school will be seriously viewed and in extreme cases they are sufficient reasons for dismissal from the school. Immorality, grave insubordination, contempt for authority, willful damage to school property, malpractice in examinations, etc. are sufficient reasons for immediate dismissal.
21. Everyone must get acquainted with the rules and regulations of the school given in this handbook besides the timely instructions given by the authorities through public announcements or by notices issued. Ignorance of rules will not be accepted as an excuse.

## **SCHOOL FEE**

1. School fee is to be paid in the office on yearly basis in advance at the time of re-admission.
2. Defaulters, once removed from the rolls, may be readmitted on clearing the dues at the discretion of the Principal only on payment of an extra re-admission fee of Rs. 500.00.
3. Students joining or leaving in the middle of a term shall pay for the full term.
4. Fee once paid will not be refunded on any account.
5. Christ School Management offers scholarships to the deserving students who are financially poor but talented and studious. Students can apply for scholarship in the prescribed form.

## **LIBRARY RULES**

1. The school endeavours to maintain a well-equipped library and reading room. Teachers and students are encouraged to make the best use of it.
2. Perfect silence and order must be maintained in the library at all times.
3. The students of standard III to VIII may borrow books from the School library.
4. The school library is open on working days only.
5. Books may be kept for one week and must be returned on the date given on the dateslip. If needed renewal for a second week may be granted, at the discretion of the Librarian / Principal.

6. Students who keep books longer than the time permitted will have to pay Rs.1/-per day. The amount is to be paid at the library office.
7. While taking a new book if any defect or damage is noticed kindly bring to the attention of the librarian and class teacher immediately. Any damage or loss of the book will be made good. Books lost will have to be replaced or paid for in twice the price.
8. Students are not allowed to exchange or lend books among themselves or with outsiders.
9. Books will be issued at specific time notified on the library notice board for each class. Reference books will not be issued out of library. They can be used for reference and study in the reading room.
10. Newspapers and magazines in the reading room can be used by everyone, when the library remains open. They are not to be taken out of the reading room. The periodicals of the previous issues may be issued to the students.
11. Only note books or papers and pen will be permitted in the library or reading room. During library periods, the class will remain under the supervision of the teacher.
12. All books taken from the library should be returned one month before the annual examination. No student will be allowed to sit for the examination unless clearance is granted from the librarian.

## **COMPUTER LAB RULES**

1. Strict silence and discipline are to be maintained in the computer Lab.
2. Any damage due to rough handling will be taken seriously and penalty for the damage shall be paid to the lab incharge
3. Students are expected to visit only the permitted websites.
4. No eatables are permitted in the Lab.
5. Students are allowed in the Lab only with permission of the teacher.
6. Anybody found removing the hardware parts from the computer will be penalized and appropriate action will be taken.

## **CONVEYANCE**

1. Transport facilities will be available with effect from the beginning of the school year subject to the availability of accommodation.
2. Once the bus facility is availed it is presumed the same will be used for the year. If one discontinues using it, the fees paid will not be refunded.
3. Students using school conveyance system shall register their names with the details of boarding and alighting points by filling up the columns provided in the handbook before paying the fee of transportation.
4. The conveyance fee shall be paid in advance on quarterly or annual basis.



## **CO-CURRICULAR ACTIVITIES**

Our school fosters a high degree of competency in several co-curricular and extracurricular activities. The activities offered are Classical and Western Dance, Instrumental and Vocal Music, Art and Craft, Public Speaking, Leadership Camps, Roller Skating, Social Service, Yoga, Karate, Gymnastics, Abacus etc. etc. The experts shall be available in training to the students.

Christ School encourages the students to take part in variety of clubs and activities. The students are expected to enjoy the school years by involving in one or more of the many clubs such as the Science club, Social Science club, Math club, Art and Literary club, Language club, Health and Wellness club, Eco club, Kannada Sangha, Social Service League etc. Clubs and activities are conducted on every Saturday. All students should be part of any one club or activity.

## **HOUSE SYSTEM**

Healthy competition is the key to success. Hence the students are divided in to four different houses and competitions are held to create a sense of belongingness and to foster team spirit. Each house has two captains and few teacher animators. Results of all inter house competitions are graded and recorded.

### **Houses**

Red

Green

Blue

Yellow

## **SPORTS AND GAMES**

Keeping in mind that a healthy mind thrives within a healthy body, the school offers facilities for training in various disciplines such as basketball, athletics, skating, table tennis, football, gymnastics and karate. The summer camp and coaching classes are a great attraction and provide an opportunity to realize their potential.

The Christ school has established its reputation in Inter school sports and games. The annual sports day organized in the school is a day of competitive excellence celebrating the spirit of sportsmanship.

## **CHAVARA CULTURAL FEST AND TOURNAMENTS**

Inter school tournaments for Chavara Trophies are conducted in foot ball, basket ball, table tennis and shuttle badminton. The Chavara Inter school Sports and Cultural Festival is held in honour of St.Chavara, the Founder of the CMI congregation.

All the schools of the city are invited to participate in the events. The cultural festival includes quiz, Ikebana, collage, just a-minute (JAM), debate, painting, group music, group dance, air crash, dumb charades etc.

## **NCC, SCOUTS AND GUIDES**

The Main Aim of NCC is to develop character, commandership, discipline, leadership and to take up a career in the Armed Force. It instils the values such as discipline, sincerity, character and compassion. The school encourages students to take part in these activities for the overall development of the personality. Our unit, 2 Kar Air Squ (T) NCC is under Bengaluru 'B' Group.

All the schools of the city are invited to participate in the events. The cultural festival includes quiz, Ikebana, collage, just a-minute

(JAM), debate, painting, group music, group dance, air crash, dumb charades etc.

Christ School Scout troop and Christ School Guide Company was started in the year 2011 with 80 students. The school has well trained Scout Masters, Guides Captains to guide Scout Troop and Guide Troop. Various competitions are organized to develop the confidence of cadets. Every year Annual training camp is held. They are given opportunities to go to various places and learn many new things through Camps and Jamborees. Regular out door and pace setting activities are carried out by young Scouts and Guides. The school is proud of presenting 50 Scouts and 30 Guides. As years pass by each and every Scout and Guide are advancing from their initial level 'Pravesh' to the next advanced levels.

## **SOCIAL SERVICE LEAGUE**

Christ school social service league is an innovative way of being part of the lives and activities of the people in need. The league is born out of a deep conviction that teaching and learning process should go hand in hand with social action. The league stands for sustainable holistic transformation of the poor and marginalized for a just society. It is a way of connecting young people to social justice causes. The students of Christ school take leadership to create a just society without excluding any body and thereby contribute something to foster the development of the society and the environment.

The students are encouraged to make some voluntary contribution to provide education to the less privileged and marginalized children. This is an attempt to uplift the human consciousness with a sole intent of impacting more positively on the lives of the poor and marginalized of the society.

## **PRAYER ROOM**

The school provides a prayer room to meet the spiritual needs through prayer and reflection. Every working day before or after the class, during free periods or during intervals, students and teachers can spend at least a few minutes in silence here. On special occasions, like Principal's Day and Teacher's day, prayer service is conducted to imbibe the spirit of the day. The Catholic students will have Holy Mass on the first Friday of the month, while other students will have prayer service.

## **VALUE EDUCATION**

There are regular classes in moral instruction for all the students. Every year we conduct spiritual renewal programmes. On every first Friday there is Holy Mass for all Catholic students and special value enrichment sessions for students of other religions.

## **TRAINING PROGRAMMES**

Extension lectures and training programmes are conducted for different age groups by experts and well-known trainers. These provide them opportunities for their personality development.

## **SPOKEN ENGLISH**

In order to help the students communicate effectively in English, a special Fluency Training Programme is conducted for the whole academic year.

## **SCHOOL CABINET**

The school cabinet consists of the school leaders, sports captains and LCA secretaries. They are selected under the supervision of teachers.

## **PARENT TEACHER ASSOCIATION**

The PTA provides a voluntary platform for parents for activities focused on all round development of the school. Members are nominated to the PTA executive at the discretion of the Principal. Occasional orientation programs are conducted for the parents with the approval of the Principal.

## **PICNICS AND STUDY TOURS**

Picnics and study tours are integral parts of the school activities and hence all the students are expected to join them. It will encourage and strengthen friendliness and love for each other. It is also a source of relaxation and help to develop knowledge, good relationships and curiosity. All picnics and study tours shall be arranged with the prior approval of the principal. School authorities, Management or Staff shall not be held responsible for any accident or mishap during picnics, tours or excursions.

## **DEPARTMENT OF STUDENT COUNSELLING**

Regular Counselling facilities are provided for the children. If anyone has learning disability issues and hence needs special care, he/she can seek the help of the special educator.

The Department of Counselling Services in our school helps the students, teachers and parents develop and shape student's behavior and performance in school. It also helps the students define and develop individual goals, reflecting their interest, abilities and aptitudes.

It is provided by qualified counsellors everyday. Students can refer themselves to the School Counsellor. Teachers and parents can also refer students whom they are worried about. Counselling offers a safe, confidential space to think through what is happening.

Students can come for counselling for all sorts of reasons, some of which are listed below:

- ❖ Feeling scared, sad or angry; pressures from peers and/or difficulties with friendships;
- ❖ Problems at home; feel stressed about school work or exams;
- ❖ When feelings get bottled up over time, and become too much to handle on your own etc.

## **CONFIDENTIALITY**

Dear Students, the counsellor will not discuss issues raised during the counselling session without your permission, unless there are concerns about your welfare. The counsellor doesn't seek to give advice or solutions; instead the intention is to help you find your own pathway to resolve the issue, partly through providing a space in which you can talk about your feelings.

### **Guidelines for the students and parents:**

- ❖ Parents are free to contact the school counsellors for any kind of counselling services over phone or E-mail.
- ❖ All students are expected to meet the counsellor at least once a year.

- ❖ Parents can meet the school counsellor with prior appointment from the school office.
- ❖ If anyone has learning disability issues and hence needs special care, he/she can seek the help of the special educator.

## **NOTE TO THE PARENTS AND GUARDIANS**

- Parents are requested to co-operate with the School authorities by enforcing regularity and discipline, by seeing to it that the children prepare their lessons and by taking an active interest in the activities of the school. They have to prepare a time for home study and supervise their assignments and home works.
- Students are forbidden from organizing and attending any meeting within the school and collecting money for any purpose, circulating any notice or petition of any kind among the students or pasting it on the school notice board without the written permission of the Principal.
- Complaints of any kind should be made through proper representatives of their respective classes, or through the student council members.
- Chewing gum on the campus is strictly prohibited.
- Movement of bicycles in the campus shall be in moderate speed. Students can park their bicycles at the allotted area. They are expected to respect their fellow students and all the properties belonging to them.

- Mobile phones are strictly prohibited on campus. If found, they will be confiscated, and will not be returned.
- In case of loss of Identity Card, students should inform the office and apply for a new Identity Card. Duplication / misuse of identity card will be dealt with seriously.
- Food and drink are not to be consumed in the class room.
- There are large number of litter bins around the school campus. Students must dispose the wastes in the dustbins to keep the surroundings clean.
- Parents are requested to check the hand book regularly and sign it regularly, indicating that they have seen the remarks. An unsigned Hand Book is indicative of the parent's apathy.
- Parents are requested to read carefully all circulars issued by the School from time to time, and ac accordingly.
- Parents are expected to see that their children attend school in the prescribed dress and with the required books.
- Parents are welcome to the school to monitor the progress of their children. But they are not allowed to meet their children or meet the teachers during school hours without the permission of principal.



- Parents can visit the teachers to monitor the performance of their Children on all working Thursdays & Saturdays.
- Parents, guardians or any other persons are never allowed to meet the students or teachers during the class hours at the door of class room On emergencies they have to contact the principal through Office.

## **MORAL INSTRUCTIONS**

To build up the character of students and to have faith in God and His providence in life on the basis of the noble aspects of our culture and to make them understand the true significance of religion, moral instructions and moral lessons are offered to all the students. As part of this programme, meditations, prayer sessions, seminars etc., are arranged periodically.

## **ETIQUETTE**

- Students are expected to wear only prescribed uniforms during the school hours. Colouring of hair, piercing of body, growing of nails, fashion hairstyle etc. should be avoided.
- Personal grooming is important in our school. All precautions will be taken with regard to hygiene and cleanliness.
- Student, will be permitted to school only in school uniform neatly presented with polished shoes.
- The class leaders will check their lines and make sure that proper order and decorum is maintained during Assembly time.

- Prayer and pledge are to be said by all the students.
- English is the spoken language of the campus. Everyone on the campus is expected to follow this rule.
- Hauling and running in the corridors are prohibited  
Being a co-educational institution, appropriate behavior and healthy friendship is expected between students.
- Students should greet their teachers when they meet them for the first time in the day within the premises of the school, and whenever they meet them in public.
- When the teacher enters the classroom, the students must rise and greet the teacher and stand until they are directed to sit, or till the teacher takes his/her seat. When the attendance is taken, students must stand up one by one and answer to their name or register number, when called.
- Students are expected to be seated in their respective classrooms at the stroke of the first bell and wait for the teacher. During class hours, students are not permitted to loiter in the corridors. If a teacher is on leave, alternate arrangements will be made to engage the class. The class representatives are expected to inform the coordinator if there is no teacher, to engage a particular hour.
- Students are expected to make use of the library during library periods.
- Students are not permitted to sit on the steps of the staircase or on the steps of the portico of the school.

- Absence from classes without genuine reasons will not be entertained.
- Students remaining absent for a day or more for any reason have to submit the leave form duly signed by the parents when they come back after the leave.
- Students, who are absent from classes for one week or more at a stretch without the written permission of the Principal, will be permitted only on the medical reasons and they must produce a medical certificate.
- Prior permission from the Principal is to be taken for availing leave of more than three days.
- Defacing the furniture and walls, committing nuisance in the school and any other kind of damage or destruction of the school property will be punishable. In addition the students will have to pay for the damage.
- Students must possess their identity card and handbook whenever they come to the school and produce it whenever asked for.
- Only students who are on the rolls of the school and their parents shall enter the school campus.
- Tests are held periodically in every subject. Attendance for periodic tests is compulsory. Students should remain in the examination hall for the entire examination time.
- Students are expected to leave the class room only with the permission of the concerned teacher pertinent to the activity. If they need to leave the class room during the class hours, they must get the written consent and signature of the respective teacher in the movement slip. They are required to carry the movement slip whenever they leave the class room.

## **AMENDMENTS OF RULES**

The Principal/Management has the right to introduce new rules, amend or change these rules and regulations in case of exigencies and in furtherance of the aims and objectives of the managing society and school as and when necessity arises.

## **DECLARATION**

We have gone through the rules and regulations of the school and we promise to abide by them and see that our child too confirms to the standard required of him/ her in conduct and studies.

Signature of Parent/ Guardian

1. Father's Signature.....
2. Mother's Signature.....
3. Guardians Signature.....

# Aspiration to Achivement

( To be done by the student)

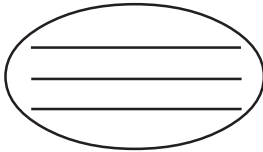
**My Ambition**

.....

## MY SHORT - TERM GOALS

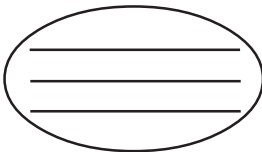
.....

Academic



1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

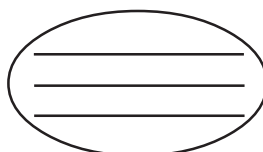
Behavioural



**Read to my Goal**

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

Co-Curricular



1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

### My Strengths

1	.....
2	.....
3	.....
4	.....
5	.....

### My Weaknesses

1	.....
2	.....
3	.....
4	.....
5	.....

### My Hobbies & Interests

.....
.....
.....
.....
.....

### My Acheivements

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.....
.....
.....
.....

## KNOW MY TEACHERS

Name of the Class Teacher		
Sl. No.	SUBJECT	TEACHER'S NAME
1.	English	
2.	Kannada	
3.	Hindi	
4.	Mathematics	
5.	EVS / Science	
6.	Social Science	
7.	Computer Science	
8.	General Knowledge	
9.	Value Education	
10.	Art Education	
11.	Physical Education	

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# **CALENDAR**

## **2022 - 2023**

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[Schedule of programs mentioned in the calendar is tentative. Before making plans for personal or family programs based on them, please confirm the dates with the school office.]

## MAY 2022

1	Sun	H	May Day
2	Mon	H	
3	Tue	H	Basava Jayanti / Ramzan
4	Wed	H	
5	Thu	H	
6	Fri	H	
7	Sat	H	
8	Sun	H	
9	Mon	H	
10	Tue	H	
11	Wed	H	
12	Thu	H	
13	Fri	H	
14	Sat	H	
15	Sun	H	
16	Mon	H	Reopening for Teachers
17	Tue		
18	Wed		
19	Thu		
20	Fri		
21	Sat		
22	Sun	H	
23	Mon		
24	Tue		Birthday of Rev. Fr. Reji Koodapatt CMI
25	Wed		Staff Orientation Programme
26	Thu		Staff Orientation Programme
27	Fri		Staff Orientation Programme
28	Sat		
29	Sun	H	
30	Mon		Inauguration of the Academic year 2022-2023
31	Tue		Birthday of Rev. Fr. Martin Onasseril CMI

**Total W Days: 14**

*The roots of education are bitter, but the fruit is sweet.*



## JUNE 2022

1	Wed		
2	Thu		
3	Fri		Holy Mass and Prayer Service
4	Sat		
5	Sun	H	World Environment Day
6	Mon		
7	Tue		
8	Wed		
9	Thu		
10	Fri		Election of School Cabinet and House Captain
11	Sat	H	
12	Sun	H	
13	Mon		
14	Tue		
15	Wed		
16	Thu		
17	Fri		School Team Selection & Club Meeting
18	Sat		Parent-Teacher Interaction (Grade I to VIII)
19	Sun	H	
20	Mon		
21	Tue		
22	Wed		
23	Thu		
24	Fri		
25	Sat		
26	Sun	H	
27	Mon		
28	Tue		
29	Wed		
30	Thu		Investiture Ceremony

**Total Working Days : 25**

*The purpose of education is to turn mirrors into windows.*

## JULY 2022

1	Fri		Holy Mass and Prayer Service
2	Sat		
3	Sun	H	St. Thomas Day
4	Mon		
5	Tue		
6	Wed		
7	Thu		
8	Fri		Inauguration of Clubs
9	Sat	H	
10	Sun	H	Bakrid
11	Mon		
12	Tue		Birthday of Rev. Fr. Sebastian Elanjickal CMI
13	Wed		
14	Thu		
15	Fri		
16	Sat		
17	Sun	H	
18	Mon		Periodic Assessment - I (Grade I - VIII)
19	Tue		
20	Wed		
21	Thu		
22	Fri		
23	Sat		
24	Sun	H	
25	Mon		
26	Tue		
27	Wed		
28	Thu		
29	Fri		
30	Sat		Staff Updating Programme & Staff meeting
31	Sun	H	<b>Total Working Days : 25</b>

## AUGUST 2022

1	Mon		
2	Tue		
3	Wed		
4	Thu		
5	Fri	H	Varamahalakshmi Vratam
6	Sat		Parent-Teacher Interaction (Grade I - VIII)
7	Sun	H	
8	Mon		
9	Tue	H	Muharram
10	Wed		
11	Thu		Talents Competitions
12	Fri		
13	Sat	H	
14	Sun	H	
15	Mon		Independence Day Celebration
16	Tue		Health Day
17	Wed		
18	Thu		
19	Fri		
20	Sat		
21	Sun	H	
22	Mon		
23	Tue		
24	Wed		Periodic Assessment - II (Grade I - VIII)
25	Thu		
26	Fri		
27	Sat		Staff Updating Programme & Staff meeting
28	Sun	H	
29	Mon		
30	Tue		
31	Wed	H	Ganesha Chaturthi <b>Total Working Days : 23</b>

*Develop a passion for learning. If you do, you will never cease to grow.*

## SEPTEMBER 2022

1	Thu		
2	Fri		Holy Mass and Prayer Service
3	Sat		D C L Competitions
4	Sun	H	
5	Mon		Teachers' Day
6	Tue		
7	Wed		
8	Thu	H	St. Mary's Feast
9	Fri		
10	Sat	H	
11	Sun	H	
12	Mon		
13	Tue		
14	Wed		
15	Thu		
16	Fri		
17	Sat		
18	Sun	H	
19	Mon		
20	Tue		
21	Wed		Half Yearly Exam (Grade I - VIII)
22	Thu		
23	Fri		
24	Sat		Staff Updating Programme & Staff meeting
25	Sun	H	Mahalaya Amavasya
26	Mon		
27	Tue		
28	Wed		
29	Thu		
30	Fri		

**Total Working Days : 24**

## OCTOBER 2022

1	Sat		Dussehra holidays begin
2	Sun	H	Gandhi Jayanthi
3	Mon	H	
4	Tue	H	Mahanavami/Ayudha Pooja
5	Wed	H	Vijayadashami
6	Thu	H	
7	Fri	H	
8	Sat	H	
9	Sun	H	Maharshi Valmiki Jayanti/Id-Meelad
10	Mon	H	
11	Tue	H	
12	Wed		School reopens after Dussehra holidays
13	Thu		
14	Fri		
15	Sat		Parent-Teacher Interaction (Grade I - VIII)
16	Sun	H	
17	Mon		
18	Tue		
19	Wed		
20	Thu		
21	Fri		School Exhibition
22	Sat		
23	Sun	H	
24	Mon	H	Naraka Chaturdashi
25	Tue		
26	Wed	H	Balipadyami
27	Thu		Class Picnic
28	Fri		
29	Sat		Staff Updating Programme & Staff meeting
30	Sun	H	
31	Mon		<b>Total Working Days : 16</b>

## NOVEMBER 2022

1	Tue	H	Rajyotsava Day
2	Wed		
3	Thu		Feast of Rev. Fr. Martin Onasseril CMI
4	Fri		Holy Mass and Prayer Service
5	Sat		
6	Sun	H	
7	Mon		St. Chavara Tournaments
8	Tue		
9	Wed		
10	Thu		
11	Fri	H	Kanakadasa Jayanti
12	Sat	H	
13	Sun	H	
14	Mon		Children's day
15	Tue		
16	Wed		
17	Thu		
18	Fri		
19	Sat		
20	Sun	H	
21	Mon		
22	Tue		
23	Wed		
24	Thu		
25	Fri		
26	Sat		Staff Updating Programme & Staff meeting
27	Sun	H	
28	Mon		
29	Tue		
30	Wed		

**Total Working Days : 23**

*The aim of education is the knowledge, not of facts, but of values.*

## DECEMBER 2022

1	Thu		
2	Fri		Holy Mass and Prayer Service
3	Sat		Sports Day
4	Sun	H	
5	Mon		
6	Tue		
7	Wed		Periodic Assessment - III (Grade I - VIII)
8	Thu		
9	Fri		
10	Sat	H	
11	Sun	H	
12	Mon		
13	Tue		
14	Wed		
15	Thu		
16	Fri		
17	Sat		
18	Sun	H	
19	Mon		
20	Tue		
21	Wed		
22	Thu		Christmas Celebration & Manager's Day
23	Fri	H	Christmas Holidays begin
24	Sat	H	
25	Sun	H	Christmas
26	Mon	H	
27	Tue	H	
28	Wed	H	
29	Thu	H	
30	Fri	H	
31	Sat	H	<b>Total Working Days :18</b>

## JANUARY 2023

1	Sun	H	New Year
2	Mon		School reopens after Christmas Holidays
3	Tue		Founder's Day
4	Wed		
5	Thu		
6	Fri		Holy Mass and Prayer Service
7	Sat		
8	Sun	H	
9	Mon		
10	Tue		
11	Wed		
12	Thu		
13	Fri		
14	Sat	H	Makara Sankranti
15	Sun	H	
16	Mon		
17	Tue		
18	Wed		
19	Thu		
20	Fri		Feast of Rev. Fr. Sebastian Elanjickal CMI
21	Sat		
22	Sun	H	
23	Mon		
24	Tue		
25	Wed		
26	Thu	H	Republic Day
27	Fri		
28	Sat		Staff Updating Programme & Staff meeting
29	Sun	H	
30	Mon		Martyr's Day
31	Tue		<b>Total Working Days : 24</b>

*It is not the qualification but the competence that opens a door.*



## FEBRUARY 2023

1	Wed		
2	Thu		
3	Fri		Holy Mass and Prayer Service
4	Sat		Annual Day
5	Sun	H	
6	Mon		
7	Tue		Periodic Assessment - IV (Grade I - VIII)
8	Wed		
9	Thu		
10	Fri		
11	Sat	H	
12	Sun	H	
13	Mon		
14	Tue		
15	Wed		
16	Thu		
17	Fri		
18	Sat	H	Mahashivaratri
19	Sun	H	
20	Mon		
21	Tue		
22	Wed		
23	Thu		
24	Fri		
25	Sat		Staff Updating Programme & Staff Meeting
26	Sun	H	
27	Mon		
28	Tue		Class Photo

**Total Working Days : 22**

## MARCH 2023

1	Wed		
2	Thu		
3	Fri		Holy Mass and Prayer Service
4	Sat		
5	Sun	H	
6	Mon		
7	Tue		
8	Wed		
9	Thu		
10	Fri		
11	Sat	H	
12	Sun	H	
13	Mon		Annual Exam (Grade I - VIII)
14	Tue		
15	Wed		
16	Thu		
17	Fri		
18	Sat		
19	Sun	H	Feast of Rev.Fr. Reji Koodapatt CMI
20	Mon		
21	Tue		
22	Wed	H	Summer Vacation for Students / Ugadi
23	Thu		
24	Fri		
25	Sat		Staff meeting
26	Sun	H	
27	Mon		
28	Tue		
29	Wed		
30	Thu		
31	Fri		

**Total Working Days : 25**

*Education is not the filling of a pail, but the lighting of a fire.*

## APRIL 2023

1	Sat		
2	Sun	H	
3	Mon		
4	Tue	H	Mahavir Jayanti
5	Wed		
6	Thu		
7	Fri	H	Good Friday
8	Sat	H	
9	Sun	H	Easter
10	Mon		Result (Grade I - VIII)
11	Tue		Summer Vacation Start for Teachers
12	Wed	H	
13	Thu	H	
14	Fri	H	Dr. B. R. Ambedkar Jayanti
15	Sat	H	
16	Sun	H	
17	Mon	H	
18	Tue	H	
19	Wed	H	
20	Thu	H	
21	Fri	H	
22	Sat	H	Idul Fitr
23	Sun	H	Basava Jayanti
24	Mon	H	
25	Tue	H	
26	Wed	H	
27	Thu	H	
28	Fri	H	
29	Sat	H	
30	Sun	H	

**Total Working Days : 06**

## MAY 2023

1	Mon	H	May Day
2	Tue		
3	Wed		
4	Thu		
5	Fri		
6	Sat		
7	Sun	H	
8	Mon		
9	Tue		
10	Wed		
11	Thu		
12	Fri		
13	Sat		
14	Sun	H	
15	Mon		
16	Tue		
17	Wed		
18	Thu		
19	Fri		
20	Sat		
21	Sun	H	
22	Mon		
23	Tue		
24	Wed		
25	Thu		
26	Fri		
27	Sat		
28	Sun	H	
29	Mon		
30	Tue		
31	Wed		

*Change is the end result of all true learnings.*

## LIST OF HOLIDAYS

Sl. No.	Date	Holidays
1	03-07-22	St. Thomas Day
2	10-07-22	Bakrid
3	05-08-22	Varamahalakshmi Vratam
4	09-08-22	Muharram
5	31-08-22	Ganesha Chaturthi
6	08-09-22	St. Marys Feast
7	25-09-22	Mahalaya Amavasya
8	01-10-22	Dussehra Holidays begin
9	02-10-22	Gandhi Jayanthi
10	04-10-22	Mahanavami/Ayudha Pooja
11	05-10-22	Vijayadashami
12	09-10-22	Maharshi Valmiki Jayanti /Id-Meelad
13	24-10-22	Naraka Chaturdashi
14	26-10-22	Balipadyami
15	01-11-22	Rajyotsava Day
16	11-11-22	Kanakadasa Jayanthi
17	23-12-22	Christmas Holidays begin
18	25-12-22	Christmas
19	01-01-23	New Year
20	14-01-23	Makara Sankranthi
21	26-01-23	Republic Day
22	18-02-23	Mahashivaratri
23	22-03-23	Summer Vacation for Students/Ugadi
24	04-04-23	Mahavir Jayanti
25	07-04-23	Good Friday
26	09-04-23	Easter
27	11-04-23	Summer Vacation begins for Teachers
28	14-04-23	Dr. B. R. Ambedkar Jayanti
29	22-04-23	Idul Fitr
30	23-04-23	Basava Jayanti
31	01-05-23	May Day

## CLASS TEACHER'S NOTE TO PARENTS

Date

*Signature of Class Teacher*

*Parent*

Date

*Signature of Class Teacher*

*Parent*

Date

*Signature of Class Teacher*

*Parent*

Date

*Signature of Class Teacher*

*Parent*

## CLASS TEACHER'S NOTE TO PARENTS

Date

*Signature of Class Teacher*

*Parent*

Date

*Signature of Class Teacher*

*Parent*

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*Signature of Class Teacher*

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## CLASS TEACHER'S NOTE TO PARENTS

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Date

*Signature of Class Teacher*

*Parent*

## PARENT TEACHER COMMUNICATION

Date	Remarks	Teacher's Signature	Parent's Signature

## PARENT TEACHER COMMUNICATION

Date	Remarks	Teacher's Signature	Parent's Signature

## PARENT TEACHER COMMUNICATION

Date	Remarks	Teacher's Signature	Parent's Signature

## PARENT TEACHER COMMUNICATION

Date	Remarks	Teacher's Signature	Parent's Signature

## PARENT TEACHER COMMUNICATION

Date	Remarks	Teacher's Signature	Parent's Signature

**PARENT TEACHER COMMUNICATION**

Date	Remarks	Teacher's Signature	Parent's Signature

**PORTIONS FOR PERIODIC ASSESSMENT - I**

<b>SUBJECT</b>	<b>CHAPTERS AND OTHER DETAILS</b>



## TIME TABLE FOR PERIODIC ASSESSMENT - I

DATE	DAY	SUBJECT	
		Morning	Afternoon

**PORTIONS FOR PERIODIC ASSESSMENT - II**

**SUBJECT**

**CHAPTERS AND OTHER DETAILS**


### TIME TABLE FOR PERIODIC ASSESSMENT - II

DATE	DAY	SUBJECT	
		Morning	Afternoon

**PORTIONS FOR HALF YEARLY EXAM**

**SUBJECT**

**CHAPTERS AND OTHER DETAILS**


# TIME TABLE FOR HALF YEARLY EXAM

DATE	DAY	SUBJECT	
		Morning	Afternoon

**PORTIONS FOR PERIODIC ASSESSMENT - III**

**SUBJECT**

**CHAPTERS AND OTHER DETAILS**

SUBJECT	CHAPTERS AND OTHER DETAILS

**TIME TABLE FOR PERIODIC ASSESSMENT - III**

DATE	DAY	SUBJECT	
		Morning	Afternoon

<b>PORTIONS FOR PERIODIC ASSESSMENT - IV</b>	
<b>SUBJECT</b>	<b>CHAPTERS AND OTHER DETAILS</b>



**TIME TABLE FOR PERIODIC ASSESSMENT - IV**

DATE	DAY	SUBJECT	
		Morning	Afternoon

<b>PORTIONS FOR ANNUAL EXAM</b>	
<b>SUBJECT</b>	<b>CHAPTERS AND OTHER DETAILS</b>

**TIME TABLE FOR ANNUAL EXAM**

DATE	DAY	SUBJECT	
		Morning	Afternoon

## RECORD OF MARKS AND GRADES

(To be filled in by the student and to be checked by the Parent)

MARKS RECORD I - V												
Name of the Exam	Max. Marks	English	Kannada	Hindi	Maths	EVS/ Science	Social	Computer Science	Total	%	Class Teacher's Sign	Parent's Sign
Periodic Assessment - I	20											
Periodic Assessment - II	20											
Half Yearly Exam	50											
Periodic Assessment - III	20											
Periodic Assessment - IV	20											
Annual Exam	50											

## RECORD OF MARKS AND GRADES

(To be filled in by the student and to be checked by the Parent)

MARKS RECORD VI - VIII												
Name of the Exam	Max. Marks	English	Kannada	Hindi	Maths	EVS/ Science	Social	Computer Science	Total	%	Class Teacher's Sign	Parent's Sign
Periodic Assessment - I	20											
Periodic Assessment - II	20											
Half Yearly Exam	80											
Periodic Assessment - III	20											
Periodic Assessment - IV	20											
Annual Exam	80											

## LEAVE RECORD

Name : ..... Grade : .....

Date	Number of Days	Reason	Parent's Signature	Teacher's Signature

## LEAVE RECORD

Name : ..... Grade : .....

Date	Number of Days	Reason	Parent's Signature	Teacher's Signature

# LEAVE RECORD

Name : ..... Grade : .....

Date	Number of Days	Reason	Parent's Signature	Teacher's Signature



## LEAVE RECORD

Name : ..... Grade : .....

Date	Number of Days	Reason	Parent's Signature	Teacher's Signature







## LIBRARY BOOKS RECORD

SL No.	Date of Issue	Name of the book and Call No.	Due Date	Initials of Librarian

## LIBRARY BOOKS RECORD

SL No.	Date of Issue	Name of the book and Call No.	Due Date	Initials of Librarian

# T I M E T A B L E

DAYS	1	2	3	LUNCH BREAK				6	7	8
TIME	8.30 - 9.20	9.20 - 10.00	10.00 - 10.40	10.55 - 11.35	11.35 - 12.15			1.00 - 1.40	1.40 - 2.20	2.20 - 3.00
MON										
TUE										
WED										
THU										
FRI										
SAT										

## INTERVAL

# T I M E T A B L E

DAYS	1	2	3	INTERVAL				4	5	LUNCH BREAK			6	7	8
<b>TIME</b>	8.30 - 9.20	9.20 - 10.00	10.00 - 10.40					10.55 - 11.35	11.35 - 12.15				1.00 - 1.40	1.40 - 2.20	2.20 - 3.00
<b>MON</b>															
<b>TUE</b>															
<b>WED</b>															
<b>THU</b>															
<b>FRI</b>															
<b>SAT</b>															



## **SOMEUSEFUL TIPS**

1. Be always thankful to God for the wonderful gift you have received from Him.
2. Be always friendly with others in and out of school.
3. Accept whatever work is assigned to you as your rightful share and face difficulties courageously.
4. Lend a helping hand to your parents, brothers and sisters at home, and to your teachers and companions at school.
5. Prove yourself truthful in your words and deeds, whatever be the cost you have to pay.
6. Observe good manners and etiquette in your behaviour every time and everywhere.
7. Make a Time Table for the day for your study, rest and recreation, giving importance to difficult subjects for study.
8. Avoid vulgarity in your talk and behaviour, keeping off bad friends.
9. Never make fun of others, especially the old and the poor.
10. Never hesitate to say an emphatic 'NO' when asked or tempted to do anything wrong.

These will help you to grow up as a person of regular habits; the most valuable asset for a human life.

# Contact us

## SCHOOL OFFICE

Telephone

080-41713814 /70 9022 9022

## SCHOOL HOURS

Monday to Friday

8.15 am - 3.00 pm

Saturday

8.15 am - 11.30 am

## OFFICE HOURS

Monday to Friday

8.00 am - 4.00 pm

Saturday

8.00 am - 1.00 pm

Fees Collection

8.30 am - 12.45 pm

Lunch Time

1.00 pm - 1.45 pm

## EMAIL ID

christoffice1@gmail.com

christprincipal@gmail.com

principal@christschoolblr.in

info@christschoolblr.in

Website : [www.christcbse.com](http://www.christcbse.com)



**CHRIST SCHOOL, Bengaluru - 29**  
Application for Leave

Name of the Student		
Name of the Parent		
Class and Section		
Number of days of leave applied for		
Reason		
Type of document attached		
Signature of the Parent		
Signature of the Class Teacher		
Signature of the Principal		



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**LATE ATTENDANCE**

Date	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May
1												
2												
3												
4												
5												
6												
7												
8												
9												
10												
11												
12												
13												
14												
15												

# LATE ATTENDANCE

Date	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May
15												
17												
18												
19												
20												
21												
22												
23												
24												
25												
26												
27												
28												
29												
30												
31												



# TRANSPORTATION SERVICE RECORD

Name : .....

Std. : ..... Div. : .....

Place : .....

Time Bus No. : .....

Boarding Point : .....

Alighting Point : .....

## DECLARATION

I have read and understood the rules and instructions of the school. My son / daughter/ ward and I agree to abide by them and all directions of the Principal from time to time. We shall co-operate with the school in all matters.

\_\_\_\_\_  
*Signature of Parent / Guardian*

\_\_\_\_\_  
*Signature of the Student*

# HANDBOOK 2022-2023



ST. KURIAKOSE ELIAS CHAVARA  
1805 - 1871



## CHRIST SCHOOL

Dharmaram College P.O , Bengaluru - 560 29

Phone : 08041713814 / 70 9022 9022

Email : [chocbse@gmail.com](mailto:chocbse@gmail.com) / [Principalcbseblr@gmail.com](mailto:Principalcbseblr@gmail.com)

Website : [www.christcbse.com](http://www.christcbse.com)